

Franklin Northwest Supervisory Union

Sheldon School District Policy

Franklin, Highgate, Sheldon, Swanton, & Missisquoi Valley Union Middle/High Schools

Code E11

Security Cameras Policy

To enhance the safety of our school community, the Board commits to the use of security cameras according to this policy.

The Superintendent shall not cause or allow security cameras to be used in any way that is unlawful, imprudent, in violation of commonly accepted practices, or that violates the mission and core values of the school district.

Accordingly:

- a. Security cameras are limited to public spaces that would be of assistance to school administrators and/or the police in response to an emergency situation.
- b. Outside security cameras will be used during and after school hours, nights, and weekends.
- c. Monitors may remain on and recordings viewed when school administrators believe access is important to ensure student, staff, or community safety.
- d. Video recordings will be preserved no longer than two months without a request from the police or court.
- e. Signs will be placed at the school entrance to provide notification of the use of security cameras.
- f. Police may remotely access security cameras when responding to a school emergency.
- g. Police may review camera recordings to investigate criminal conduct.
- h. Parents and/or community members will not have access or view camera recordings.
- i. School staff will abide by all state and federal laws on confidentiality.
- j. A list of school staff who have camera access and viewing authority, will be approved by the Board.

k. Authorized school staff will maintain a viewing log.

l. Administration shall annually report to the Board on the effectiveness of this policy.

Date Policy Considered: September 13, 2016

Date Policy Warned: September 16, 2016

Date Policy Adopted: October 11, 2016