

DRAFT

Sheldon Elementary School  
Board of Director's Meeting  
September 8, 2015

The Sheldon School Board of Directors met on September 8, 2015, 5:30PM at Sheldon Elementary School. Those in attendance were Board Members Travis Perry, Celeste Kane-Stebbins and Jason McConnell, Superintendent Winton Goodrich, Business Manager, Rebecca Hart, Principal Christie Martin and Bookkeeper/Board Secretary Debbie Kittell. A Channel 15 representative attended the meeting taping it for public access television.

Guests include Bryan Derry.

**Call to Order**

Mr. Perry called the meeting to order @ 5:30PM and led the meeting with the Pledge of Allegiance.

**Comments and Correspondence from the Public**

Mr. Derry asked about the water billing and whether the meter will be working soon.  
Mr. Derry also asked about the Sheldon School borrowing funds in anticipation of taxes.  
Mr. Derry questioned the purchase of a lawn tractor for the mowing of the recreation field(s).

**Approval of August Board Meeting Minutes**

Jason McConnell made a motion to accept the Board meeting minutes as presented for August, 2015; seconded by Celeste Kane-Stebbins. Motion passed 3-0.

**Business Report**

**Finance Report**

Mrs. Hart reported that only a small percentage of the budget has been spent at this time.

Celeste Kane-Stebbins moved to accept the Financial Report as presented; seconded by Jason McConnell. Motion passed 3-0.

**Food Service Contract**

Sheldon received one bid for the Food Service Contract for the 2015-16 school year.

Jason McConnell made a motion to award the Food Service Contract to the Abbey Food Service Group for the 2015-16 school year; Celeste Kane-Stebbins seconded the motion. The motion passed 3-0.

Jason McConnell made a motion for the Board Chair to sign the Food Service Contract for the 2015-16 school year; seconded by Celeste Kane-Stebbins. Motion passed 3-0.

## **Warrants**

The Board reviewed and signed warrants

## **Principal's Report**

### **Updates, Announcements and Celebrations**

A planned fire drill happened the 2nd day of school; the school will continue to be diligent in fire drill and lock down safety.

The school also held the first Whole School Meeting and middle school students celebrated their first recognition ceremony.

Mrs. Martin has been able to visit all the classrooms and also taken the opportunity to ride each school bus the first week of school.

### **Leading, Teaching, and Learning**

Focused opportunities for student learning continues through PBIS, Reading & Math PLC's, Curriculum work, EST/504 meetings, extended team time, etc.

Mrs. Martin outlined the goal setting process and feedback regarding principal evaluation. Staff identified five indicators they felt most important. Mrs. Martin also began her own mentoring program with Mr. Ortho Thompson this week.

Mrs. Martin continues to meet with every staff member; to ask the questions:

What makes Sheldon, Sheldon?

What would you like me to consider focusing on?

What should we protect? What should we fix?

### **Preliminary Review of SBAC Assessment Date**

Training is still taking place for administrators to understand and decipher SBAC Assessments.

### **Calendar Highlights**

September 15 - Safety Audit (VSBIT) (School Safety Plan)

September 15 - Promise Community Meeting 6-8PM

September 24 - Sheldon School Open House and Spaghetti Dinner

September 25 - 1/2 Day of Inservice = 1/2 Day of School

September 28 & 29 - Math Best Practice Studio Days

October 3 - Fall Festival, Sheldon BEARS 1K and 5K Run

## **Superintendent's Report**

### **Act 46 Update**

Act 46 Study highlights include:

- district vote to undertake the study;
- two consultants for the study: Peter Clark and Michael DeWeese;

- consultants are assigned to the \$5,000 study which will take up to 6 months;
- study would look at challenges and benefits of school board mergers.

Celeste Kane-Stebbins made a motion to participate in the \$5,000 study, seconded by Travis Perry. Motion passed 3-0.

### **Alburg Update**

There was continued discussion regarding area district mergers including Alburg with many variables.

### **Education Quality Review Discussion**

The Agency of Education is starting a pilot year and will train teams of representatives from each Supervisory Union throughout the state. Up to three representatives from Sheldon can participate including the principal, a teacher and possibly an 8th grade student. This advisory group will develop how they will assess Education Quality Standards within the five domains:

1. Academic Achievement
2. Personalized Learning
3. Safe, School Climate
4. High Quality Staffing
5. Financial Efficiencies

Jason McConnell made a motion to approve participation in the Education Quality Review; seconded by Celeste Kane-Stebbins. Motion passed 3-0.

### **Budget Planning**

All School Boards will come together on September 30th @ MVU for a Collaborative Meeting for budget planning session / equalized pupil spending.

### **OLD BUSINESS**

#### **ESP Master Agreement**

Highlights of this new agreement:

- Contracts will be prepared and delivered in May vs June;
- Provide Health Insurance; 84% paid by Employer-16% paid by Employee;
- No Flex Plan
- Agreement dates ... July 1 , 2015 - June 30, 2017
- Inservice day attendance may be determined by the Prinicpal;
- 3.5 % wage increase , year 1

Jason McConnell made a motion to agree to sign ESP Master Agreement; seconded by Celeste Kane-Stebbins, pending a response from the Attorney to assure Master Agreement is in order. Motion passed 3-0.

#### **Act 46 Merger Study Decision**

See Act 46 Update

### **New Business**

#### **Harassment, Bullying and Hazing Policy Adoption**

Hazing and Harassment Policies have been separate up to this point and there is only a Bully Procedure in place. This policy will merge all three into one policy with a higher level of accountability.

Jason McConnell made a motion to adopt the Harassment, Bully and Hazing Policy as presented. Mrs. Kane-Stebbins seconded the motion with the condition that Part IV "Definition" be moved to Part II and Part II "Implementation" be moved to Part IV. Motion passed 3-0.

### **Other**

Mrs. Kane-Stebbins will not be running for re-election in March and she invited Board Members to be thinking of possible candidates.

Mrs. Martin presented a Snow Plowing Bid for the 2015-16 school year from previous contractor.

Jason McConnell made a motion to accept the snow plowing bid with Goodhue Excavation; seconded by Celeste Kane-Stebbins. Motion passed 3-0.

### **Executive Session**

None

#### **Future Board Meeting Dates**

FNWSU Collaborative Board - September 30th, 6:00PM @ MVU

VSBA Regional Meeting @ BFA St. Albans, October 7th, 6:00PM

Sheldon Elementary Board Meeting - October 13th, 5:30 PM

5 SU Volleyball Extravaganza @ Abbey Courts -September 25th @ 4:00PM.

Respectfully submitted,

Debbie Kittell, Board Secretary