

Sheldon Elementary School  
Board of Director's Meeting  
May 12, 2015

The Sheldon School Board of Directors met on May 12, 2015, 5:30PM at Sheldon Elementary School.

Those in attendance were Board Members Celeste Kane-Stebbins (arrived @ 5:45) , Jason McConnell and Travis Perry, Superintendent Winton Goodrich, Business Manager Rebecca Hart, Principal Linda Keating and Board Secretary Debbie Kittell. A Channel 15 representative attended the meeting taping it for Public Access TV. Guests include Danielle Noel and several members of the Leadership Team: Faith Johnson, Kelly Szczpanek, Lisa Cioffi, Lauri Boudreau, and Kim Hoffman.

**Call to Order**

Mr. Perry called the meeting to order @ 5:30PM and led the meeting with the Pledge of Allegiance.

Amendment Discussion: Transportation Contract and Teacher Contract

**Comments and Correspondence from the Public**

Letter to the Board for discussion in Executive Session.

**Approval of Board Meeting Minutes**

Mr. McConnell made a motion to approve the April Board minutes with a minor revision. Mr. Perry seconded the motion and was passed 2-0.

**Charbonneau Residency Issue**

Mr. Goodrich reported that the Charbonneau's were unable to attend tonight's Board meeting. He also reported that the house construction has begun and should be completed during the summer.

**Leadership Team Presentation: School Action Plan**

Learn, Lead, Succeed

**Leadership**

- Direct impact on student achievement;
- Awareness of strengths and undercurrents;
- Awareness of current practices and materials;
- Implements PLC Training;
- Rubric to align with Swift Work;
- Best Practices allows teachers to see other teachers teach.

### **Academic Achievement**

- beliefs around students;
- engage in real work learning, high quality first instruction;
- all learners can meet high expectations;
- data collection through classroom 'sweeps';
- provide professional learning in Next Generation Science Standards;
- formative assessment to guide daily teaching;
- understanding of MTSS for all staff;
- building and maintaining.. 'all means all';
- professional development; co-teaching, universal design, etc.

### **Behavior and School Culture**

- believe that every student needs to be supported to succeed in social and emotional learning as well as academics;
- students should feel physically and emotionally safe;
- school wide behavior management plans; PBIS / Champs;
- looking at each child through a 'trauma informed lens';
- train students with cultural sensitivity; creating trauma informed plan.

### **Project Based Learning**

- continue professional learning in project based trainings;
- continue to work with Farm to School programs ;
- STEAM for students in grades 5/6/7/8.

### **Family and Community**

- school should be an community asset;
- rich and productive relationship with parents
- increase parental & PTO Involvement;
- school report card;
- partners continue literacy work;
- utilize school events effectively;
- social media and Alert Solution communication;
- offer more resources for parents and community;

## **Business Manager's Report**

### **Finance Report**

Mrs. Hart reported that the district is still transitioning to the new Tyler Software Program. The budget continues to be under budget with an expected carryover.

Jason McConnell made a motion to accept the May Financial Report as presented; seconded by Celeste Kane-Stebbins. Motion passed 3-0.

## **Warrants**

Check warrants will be reviewed and signed.

## **Food Service Management**

Food Service Bids will be going out to bid this month. Bid notices are published in the local newspapers and will be available for review at the next Board Meeting.

## **Principal's Report**

### **Updates, Announcements and Celebrations**

Mrs. Keating was excited to invite Board members to Sheldon's Annual Literacy and Math Night Annual Title One Meeting and Children's Literacy Foundation (CLiF) Ice Cream Social. Mrs. Keating will be sharing with parents "...what a Title One School is.." as well as other important information. The evening is supported by district Title 1 funding and includes supper and free books. The evening will also focus on:

1. Opportunities for parent involvement;
2. Math and literacy activities for parents and their children;
3. Local Vermont author's visit, Elizabeth Bluemle will highlight the evening.

The Master Schedule for the 2015/16 school year will be delivered to teachers this week.

Lake Monster's Champ was our special guest at our last Whole School Meeting and was featured on the front page of the St. Albans Messenger. Sheldon School was also featured in a regional PBIS newsletter.

The Sheldon PTO celebrated Staff Appreciation Week for teachers and staff with daily treats including breakfast, chocolate, and massages. The staff appreciated their dedication and efforts.

Newly hired staff for the 2015-16 school year will be here at the June Board Meeting from 5:00 - 5:30pm.

Our final All School Meeting will take place on June 12 @ 8AM.

### **Leading , Teaching and Learning**

SBAC testing continues to move smoothly. NECAP Science testing for Grades 4 & 8 will begin this week.

Action Plan and Goals (see Leadership Presentation) framework helps to create a cohesive plan with our School Improvement Plan.

The Fit Assessment team will be here next week to participate in a comprehensive needs assessment. These 'sweeps' focus on our measurements of success.

## **Calendar Update**

n/a

## **Monthly Swift Bit**

Mrs. Keating's Board report included her monthly Swift Bit.

## **Lawn Care**

Lawn Contract will be discussed in Executive Session.

## **Superintendent Report**

### **Board Self-Assessment Process**

The Board evaluated themselves during the Board Meeting and reached a consensus on goals.

### **Board Goal Setting**

1. The Board regularly evaluates progress toward meeting established school goals specific to student learning.
2. The Board engages the community meaningfully in understanding changes in the education system needed for the 21st century.
3. Regular Board Meetings are efficient and generally last no more than 2-3 hours.

## **New Business**

### **VSBA Negotiations Workshop Report**

Mr. Goodrich and Board Chair, Mr. Perry attended and insightful and empowering negotiation's workshop sponsored by the Vermont School Board Association.

### **National PLC Conference Report**

Mr. Goodrich and representatives from each school in the District attended this conference and was reported as one of the 'best' conferences he has even attended. The Conference focused on powerful messages to develop a structure that creates ...'all means all' and all kids can achieve at very high levels.

### **Future Meeting Dates**

FNWSU Regular Board Meeting - June 3rd , 7:00PM @ Sheldon (6PM Committee Mtg)

Sheldon Elementary Board Meeting - June 9th, 5:30PM @ Sheldon

## **Executive Session**

Mr. McConnell made a motion to enter into Executive Session, seconded by Mrs. Kane-Stebbins. The motion passed and the Board entered Executive Session @ 8:15PM. Discussion will include:

- Superintendent Evaluation
- Negotiations Update

- Lawn Care
- Transportation Contract
- Teacher Contract

The Board authorized the Board Chair, Mr. Perry, to sign the Principal's Contract.

Mr. McConnell made a motion to authorize the purchase of a zero turn mower for an amount not to exceed \$14,999. The motion was seconded by Mrs. Kane-Stebbins and passed 3-0.

Respectfully Submitted,

Jason McConnell, Board Clerk

Debbie Kittell, Board Secretary

