

**Sheldon Elementary School
Board of Directors Meeting
June 9, 2009**

The Sheldon School Board of Directors met on Tuesday, June 9, 2009 at 5:30 pm in the school library.

Those in attendance were Board members Paula Howrigan, Celeste Kane-Stebbins, and Jacob Bourdeau, administrators Dr. Jack McCarthy and Lenny Rosenberg, business manager, Becky Hart, and board secretary Susan Brouillette.

Ms. Howrigan called the meeting to order at 5:33 p.m.

Approval of Minutes: Ms. Kane-Stebbins moved to approve and sign the May 12, 2009 minutes as printed. Mr. Bourdeau seconded the motion.

Correspondence: Mr. Rosenberg presented a letter from a parent requesting their preschool child be allowed to ride the school bus to childcare with an older sibling after the preschool session is completed. Mr. Bourdeau made a motion to approve this request allowing the child to ride the school bus provided there is adequate space on the bus. Ms. Kane-Stebbins seconded the motion.

Old Business:

- Ms. Kane-Stebbins inquired about the Security Badges for Sheldon School staff members. Mr. Rosenberg stated he will be implementing use of these, probably at the beginning of the next school year.
- Ms. Kane-Stebbins inquired if the letter to the parents of MVU students regarding transportation went out and if there was any feedback. Mr. Rosenberg did not have an update but agreed to follow up.
- Ms. Kane-Stebbins inquired about the snow blower purchase; Mr. Rosenberg shared it was purchased and received.

Contracts: Dr. McCarthy presented a contract for the new Sheldon 7/8 Math teacher; the Board discussed and signed. He also presented letters of intent for review.

Business Managers Report

Ms. Hart presented the May 2009 financial report. The projected carryover is approximately \$81,800. She will gather up the final bills for payment prior to the end of the fiscal year. There was Board discussion. Ms. Kane-Stebbins moved to accept the May 2009 financial report as presented; Mr. Bourdeau seconded the motion. The Board scheduled a meeting for Thursday, June 25, 2009 at 6:00 p.m. to sign end-of-year orders.

Ms. Hart presented a draft copy of the Sheldon School's current Food Service Agreement with the Abbey Restaurant for the Board's review and approval. There was Board discussion. Ms. Kane-Stebbins made a motion to accept and to authorize the Board Chair to sign the Abbey Food Service Agreement. Mr. Bourdeau seconded the motion.

Principal's Report

School Energy Management – Mr. Rosenberg shared the report received from Efficiency Vermont; the report included several recommendations to increase energy efficiency in the school. There was Board discussion; the Board inquired whether there were rebates or funds available through Efficiency Vermont to help make these changes. Mr. Rosenberg agreed to contact Efficiency Vermont to check into this.

Buildings and Grounds – Mr. Rosenberg noted there were funds still available in the repair and maintenance line item of the current budget. He proposed maintenance projects including replacing a toilet in the girls bathroom (estimate around \$1,250), installing an 8 foot wall and a door (that Sheldon has in storage) between the art room and Ms. Liskowsky's 1/2 classroom to help with sound and traffic distractions (estimate is \$1,125), and tiling the floor in the hallway at the 5th through 8th grades side of school (estimate \$2,699). There was Board discussion. The Board agreed to move forward with replacing the toilet, installing a wall, and replacing the hall carpet with tile once school is out. Ms. Kane-Stebbins requested an additional quote to replace loose /rippled carpeting in a 3/4 classroom as this is a hazard. Mr. Rosenberg agreed to obtain a quote.

Kindergarten Parent Presentation – Mr. Rosenberg shared that this presentation was outstanding and there were many in attendance. He shared a hard copy of the presentation with the Board members.

Literacy Celebration – Mr. Rosenberg stated this was an enrichment celebration with literacy and art; he shared copies of what the students created.

Vermont Scholar Leader Banquet – Mr. Rosenberg reported that the Sheldon Outstanding Middle School students selected from Sheldon this year were Amanda Porter and John Rose. They both attended the 12th Annual Scholar Leader Awards Banquet held at Norwich University.

School Schedule 2009-2010 – Mr. Rosenberg shared that some scheduling changes for the upcoming school year include grades 7/8 having 60 minutes of instructional class time versus 47 minutes in addition to their team time. Grades 1/2 and 3/4 teachers are building common time to meet into their schedules.

Math Curriculum – Mr. Rosenberg stated that for years, students in grade 8 that were selected for Algebra also were required to complete the general math class. Mr. Rosenberg suggested that 8th graders taking Algebra not be required to take the general math class. There was Board discussion.

Medicaid Funding – to be discussed at a later date.

Other –

- Mr. Rosenberg shared that Jake Schuler called inquiring if a Sheldon School Board member would be present at the Enosburg H.S. graduation to present diplomas to Sheldon students. Ms. Kane-Stebbins agreed to attend.
- Mr. Rosenberg shared an invitation to the Board members to attend the Sheldon 8th grade graduation party at the Abbey at 7:30pm on June 11, 2009.
- The Board discussed which Board member was presenting awards at the Sheldon 8th grade graduation.

- There is a school luncheon for Sheldon staff members on Monday, June 15th at 11:30 am; School Board members are invited to attend.

Superintendent's Report

Legislative Report – Dr. McCarthy included information in the Board members packets.

Negotiations – will be discussed in Executive Session.

Policies – none for discussion at this meeting.

Other – no other business.

Meeting Dates - The next regular Sheldon School Board meeting is scheduled for Tuesday, July 14, 2009 at 5:30 p.m. The agenda meeting will be Thursday, July 9, 2009 at 7:30 a.m. The Board scheduled a meeting for Thursday, June 25, 2009 at 6:00 p.m. to sign end-of-year orders.

At 7:42 p.m. Ms. Kane-Stebbins made a motion to go into Executive Session. Mr. Bourdeau seconded the motion.

Executive Session – The Board discussed personnel issues and legal issues. Ms. Howrigan made a motion to exit Executive Session, seconded by Ms. Kane-Stebbins. The Board exited Executive Session at 8:45p.m.

Mr. Bourdeau made a motion to sign the settlement agreement with the Educational Assistants.

Ms. Howrigan moved to authorize Ms. Kane-Stebbins to sign the amended Memorandum of Agreement with the NEA/Educational Assistants after Board review and approval; motion seconded by Mr. Bourdeau.

Ms. Howrigan moved to purchase gift certificates for the two retiring teachers, Marvin Bicknell and John “Pete” Macutchan.; motion seconded by Mr. Bourdeau.

The Board reviewed and signed orders.

Mr. Bourdeau moved to adjourn; motion seconded by Ms. Kane-Stebbins. Meeting adjourned at 9:00 pm.

Respectfully submitted by,

Celeste Kane-Stebbins, Board Clerk