

**FRANKLIN SCHOOL DISTRICT**

**BOARD OF DIRECTORS' MEETING MINUTES**

**November 19, 2013 7pm**

**Present:**

**Board Members:** Timothy Magnant and Bob Berger. David Rood was absent from the meeting.  
**Administration:** Joyce Hakey, Principal, Becky Hart, Business Manager, Lora McAllister, Assistant Business Manager and Dr. John McCarthy, Superintendent

**Others Present:** Pierrette Bouchard, School Board Secretary and Carolyn Bushey.

**Call to Order:** Tim Magnant called the meeting to order at 7:08pm.

**Citizens and Staff:** Carolyn Bushey provided an overview of the changes that were made in the hot lunch program to help with the financial outlook. The program is able to order from the USDA Commodity helping to reduce the cost of food. They are using cartons instead of bottles which is less expensive. They are serving breakfast from 7:30-8:00 AM and providing an additional opportunity to eat breakfast at snack time which has increased their breakfast sales. They had 56 guests for Grandparents' Dinner and 74 Guests at their Thanksgiving Dinner that has improved their sales. They currently have a balance of \$2,816.33. The changes have worked well and they are planning another Grandparents' dinner in the Spring. *Carolyn Bushey left the meeting at 7:15pm.*

**Correspondence:** none

**Approval of Minutes:** Bob Berger made motion to approve the October 16, 2013 school board minutes as presented. The Board approved the minutes on a 2-0 vote.

**Business Manager's Report:** Becky Hart reported that the financial report is still showing a small carryover balance. The workers compensation expense is down from what was budgeted. She did not have any other changes to report. Bob Berger made motion to approve the end of October financial report. The board approved the motion on a 2-0 vote.

**Check Warrants:** Becky Hart presented the check warrants for October 2013. Bob Berger made motion to accept the October check warrants totaling \$298,721.84. The board approved on a 2-0 vote.

Becky brought the first draft of the budget to the board meeting. She stated that the health insurance increase has been budgeted at 4.5%. She has included the health insurance change in participation in the budget, and added \$5,000 to Speech. The transportation is going out to bid. The assessments reflect what is included in the first draft of the Franklin Northwest Supervisory Union Budgets. There was a discussion around the very large increase of the Early Education assessment. Becky stated that this was only the first draft and she would be working with the Early Education Administration to try to reduce the assessment. Joyce expressed how well the pre school program is working in Franklin and the wonderful job that Jen Dewing does.

### **Principal's Report:**

Joyce Hakey that Red Ribbon Week went well and was organized by Kate Leavitt. Red Ribbon Week is the national anti-drug/alcohol program week with different theme days each day. Kindergarten won the participation prize. The PTO worked hard on the Safety-Fun Party. They might suggest having the Safety Fun Party on Friday or Saturday nights instead of the night of Halloween which sometimes falls in the middle of the week. The Franklin Fire Dept. provided the Fire Truck rides for the winners of each grade for the fire exit plans. Joyce thanked Jennifer Ploof and Kristy Porter for their help with the RIF Program. MVU visited Franklin School with the Master Singers during the last week of October. The Spelling Team went to the Regional Competition. It was the best contest she had seen at the Regionals with very strong competition. Congratulations to Mrs. Birkheimer, all the kids, the student coaches and their parents. Certificates were presented to the students at the Assembly to recognize their outstanding work and participation on the spelling team. Thanksgiving Dinner was well attended. Linda Chaim is doing presentations on Mindfulness which includes lessons in how the brain works, learning how to focus, and learning how to self-regulate emotions. The Meadow Brooks Farm Fundraiser was a great success. Almost every parent came in for the parent conferences. Upcoming events: Holiday Dinner on Dec. 11<sup>th</sup>, Holiday Concert on the 13<sup>th</sup>, and Holiday Activities will take place on December 20<sup>th</sup>.

The After School Program is not in the school budget and the new grant is coming up for renewal for another five years. Franklin is the only elementary school in FNWSU that does not have the after school program in the school budget. In the new grant, there may be a requirement for more minutes/days for the program. If that is going to be the case, Joyce expressed that Franklin might need to look at charging a fee, changing how the program works, getting more donations, or other ideas for funding. Joyce discussed the benefits of the after school program, what it accomplishes, and the great job that Elsa Rood is doing as coordinator. Franklin's participation is at 91%. The School Board stated that they support the After School Program and its being funded as it has been for as long as that it is feasible.

### **Supt's Report:**

#### Superintendent's Search

Negotiations: The professional staff has sent a letter from the local NEA to start negotiations. The Supervisory Union would like to complete the Support Staff negotiations in the other schools before we begin the professional staff. Bob Berger and Tim Magnant will serve on the Negotiations Committee from the Franklin School Board.

FNWSU Superintendent's Search: Dr. McCarthy stated that the Franklin Northwest Supervisory Union board has decided who will serve on the screening committee. Tim Magnant stated that it was very important that Franklin attend the Supervisory Union Board meetings and have an active role with the hiring of the new Superintendent.

The next board meeting is scheduled for December 16<sup>th</sup>, 2013 at 7p.m. The Franklin Northwest SU Board meeting is scheduled for December 11, 2013 at 7pm.

### **Executive Session and Adjournment**

Tim Magnant declared the meeting adjourned at 8:45pm. The board approved the motion on a 2-0 vote.

Respectfully submitted,

Bob Berger, Board Clerk

by Pierrette Bouchard, School Board Secretary