

**FRANKLIN SCHOOL DISTRICT- DRAFT**

**BOARD OF DIRECTORS' MEETING MINUTES**

**June 3, 2014 6:30pm**

**Present:**

**Board Members:** Timothy Magnant, Bob Berger. David Rood was absent from the meeting.  
**Administration:** Joyce Hakey, Principal, Becky Hart, Business Manager, Lora McAllister, Assistant Business Manager, Dr. John McCarthy, Superintendent and incoming Superintendent Winton Goodrich.

**Others Present:** Carolyn Bushey, Hot Lunch Agent, Curtis Ploof, Franklin Little League, and Pierrette Bouchard, School Board Secretary.

**Call to Order:** Tim Magnant called the meeting to order at 6:33pm.

**Approval of Minutes:** Bob Berger made motion to approve the April 28, 2014 board minutes. The board approved the motion on a 2-0 vote. Bob Berger made motion to approve the May 20, 2014 board meeting. The board approved the motion on a 2-0 vote.

**Business Manager's Report:** Becky Hart reported that the financial report is showing a small carryover taking into account crack filling in the parking lot and other anticipated expenditures to the end of the year. Bob Berger made motion to approve the financial report as presented. The Board approved the motion on a 2-0 vote.

**Check Warrants:** Bob Berger made motion, to approve the May 2014 check warrants totaling \$110,548.14. The board approved the motion on a 2-0 vote.

**Energy Efficient Contract:** Lora McAllister presented the lighting contract with Bertrand Electric. Bob Berger made motion to approve the contract. The board approved the contract on a 2-0 vote. John Ho is working on the incentive agreement. Lora requested that the board chairperson be authorized to sign the incentive agreement once all the information is received. Bob Berger made motion to authorize the board chairperson to sign the incentive agreement. The board approved the motion on a 2-0 vote.

**Correspondence:** Joyce reported that Building Bright Futures Coordinator, Loli Bedard, did a site visit on May 3<sup>rd</sup> of Tumble Time. Jennifer Dewing sent a note to Joyce saying that there had been some nice comments about program opportunities in Franklin, the use of the school for the program to bridge young families into the school and community, and the cleanliness of the school ("glistening").

**Principal's Report:**

**School Happenings:** Joyce Hakey reported that the whole school did a great job raising funds for the food shelf. They raised almost \$1,100 with the Penny War, popcorn sale, and other donations. A representative from the food shelf will attend an end of the year assembly to pick up the donation. Joyce was proud of everyone for this huge success. The Spring Concert had an incredible turn out. Jennifer McConnell does a wonderful job. The band was spectacular and Joyce is always impressed with how much more the kids do than simply sing including movement, rounds, instruments, etc. The NECAP

Science testing in grade 4 was completed in the last three days. They are completing end of year assessments including: Fountas & Pinnell, Gates, writing, SNAP (Student Numeracy Assessment Progressions), and problem solving. They will the end of year testing during in-service to determine strengths and the needs that will impact instructional changes that need to happen.

Joyce attended a meeting on the new balanced accountability system. They do not know details yet. They are looking at different ways of measuring the school quality standards. For this year, the state will still use Adequate Yearly Progress (AYP) based on NECAP. Although our school did well again on the NECAP we will not meet AYP if the bar used is 100% of students being proficient. Twenty seven schools were chosen to do the field test this year (Franklin volunteered but was not chosen). Those 27 schools will not have to meet the higher bar and Joyce has spoken with AOE representatives about the inequity if other schools are held to a higher benchmark. She has not heard anything back about what the outcome will be.

Joyce informed the board about the school building use. The building has been used more than ever before. We now have an after school program going for 24 weeks, summer enrichment for four weeks and the summer academy for five weeks. Some weeks the building is used seven days a week. The building has been used more for baseball and softball including weekends. It has been used for more basketball which has now included AAU and mini metro. The school is used for tumble time (which is having great turnouts) and some of the drama activities. Joyce feels that the building use has been fantastic and that it is wonderful for the community to use the school. She just wants the board to realize how much more the building is being used. Although the board has said people using the building “need to leave it the way they found it” that it really is not possible to do that (for example, groups using the building aren’t going to clean the bathrooms or do the floors). She discussed some possible ideas for the board to consider such as changing custodian’s hours, creating a checklist of things groups could do and check off before they leave, and additional hours for custodial needs.

Other: Joyce reported that the 6<sup>th</sup> grade class may do their gift to the school of replacing the sign for the community trail (wood is rotting). She also reported that the door to the back shed had been damaged but did not think we should do anything to fix it now as the shed needs other work, too. The school is listed as an Emergency Shelter when school is not in session. The Red Cross has a shelter agreement they would like signed by the board. They also proposed a pet friendly shelter. The board approved signing the Emergency Shelter but did not have a site for the pet shelter. Tim will review the agreement and get it back to Joyce.

Tim reviewed the tractor information. They will be discussing the condition of the tractor and how to move forward with the Select Board on June 24<sup>th</sup>. Tim explained that the tractor deck and the tractor are getting in rough shape. It is showing its age with all the snow removal and salt damage causing it to rust; it needs brake work. The Town of Franklin needs a larger tractor to address all their needs. A zero turn mower may be a good option for the school.

#### **Citizens and Staff:**

Carolyn Bushey, the Franklin School hot lunch agent, gave a report on the financial status of their program. The Hot Lunch Program has made changes throughout the year to increase their student participation, small price increase, change from milk bottles to cartons and purchase food at discounted

pricing so that they could carry a positive balance into the next fiscal year. The Hot Lunch will serve a BBQ on Friday for Fun and Fitness Day. *Carolyn Bushey left at 7:11pm.*

Curtis Ploof of the Little League came to the meeting to talk about the wet baseball/softball fields. This year has been a wetter year than usual and they have had to push the season off, play elsewhere, and practice more inside the school. They would like to put in some tile. Roger Wright of Wright Construction came a few weeks ago to look at the fields and made recommendations. Tile is quoted at about \$1.00 a foot. Curtis already has one roll of tile on hand about 500 feet. RJ Fournier is willing to donate some tile for the fields. Roger Wright stated that Heath, Roger and an employee would be willing to work weekends to dig, put in the tile and cover the tile. The water has to flow somewhere. They could connect with another tile or do an open ditch. Curtis talked about the improvements to the ball field with the installation of a batting cage, installing a play structure for younger kids and put up a barrier to protect spectators from getting hit by the ball. Curtis requested \$1,000 from the current budget and another \$1,000 for the FY15 budget to use toward the drainage expenses. He has permission from the neighboring land owners to do the drainage in the fields. The board approved the expenses and Tim will go to the ball field to review the work with Curtis and Wright Construction. He thanked Curtis for coming to the board meeting. *(Curtis left the meeting.)*

#### **Supt's Report:**

Dr. McCarthy reviewed a few of the bills that the Legislators have passed this past session. He noted that they added over a \$1,000 assessment annually for every new teacher for teacher retirement. They passed a Pre-K bill that will add costs to schools.

Dr. McCarthy has a negotiations meeting scheduled for June 18th at MVU at 5:30pm.

The next board meeting is scheduled for June 24th, 2014 at 6:30pm with representatives Chuck Pearce and Steve Beyor. The Select-Board will be joining the school board.

FY15 School Calendar: Joyce presented the proposed FY15 school calendar. Other schools in the supervisory union will be taking two weeks off during the December holiday period and so she has the two weeks off on the calendar she is presenting. She and the staff have discussed attending school two days, Monday and Tuesday of the week prior to Christmas Day so that they will not have students attending school so late in June. The last student day without snow days is June 17, 2015. The staff has voted in favor of attending school the two additional days in December but that would mean Franklin would go to school at a different time than the rest of the schools in the Supervisory Union. Dr. McCarthy talked about discussions around a state wide calendar and regional calendars, however, Supervisory Unions continue to have different calendars. He stated that if the state mandated technical centers to have the same calendar, then all schools would follow the tech center calendars. However, tech centers continue to have different calendars as well. Winton Goodrich commented that the state mandates 175 student days. The board did not make any changes to the calendar and approved the calendar as presented.

### **Executive Session and Adjournment**

Bob Berger made motion to enter executive session for personnel and contracts at 8:35pm and invited Dr. McCarthy into executive session. The board approved the motion 2-0 vote. Bob Berger made motion to exit executive session at \_\_\_\_\_pm. The board approved the motion on a 2-0 vote. Tim Magnant declared the meeting adjourned at \_\_\_\_\_pm. The board approved the motion on a 2-0 vote.

Respectfully submitted,

Bob Berger, Board Clerk

by Pierrette Bouchard, School Board Secretary