

FRANKLIN SCHOOL DISTRICT

BOARD OF DIRECTORS' MEETING MINUTES

July 30, 2013 7pm

Present:

Board Members: Timothy Magnant, David Rood and Bob Berger. **Administration:** Joyce Hakey, Principal, Becky Hart, Business Manager, and Dr. John McCarthy, Superintendent

Others Present: Pierrette Bouchard, School Board Secretary, Carolyn Bushey, Hot Lunch Program Agent.

Call to Order: Tim Magnant called the meeting to order at 7:05pm.

Citizens and Staff: Carolyn Bushey, Franklin Hot Lunch Agent, was invited to talk to the board regarding the hot lunch program. She talked to the board about the financial challenges of running a small school food service program especially with the new federal nutritional guidelines. This is the first year that the program ended the year with a deficit. She has already been trying different ways to save money by reducing expenses and increasing revenue. She suggested that if they changed the milk containers back to cartons, they could save 8 cents per carton. At the last board meeting, the lunch prices were increased for the new school year. With these changes, Carolyn is projecting breaking even but that is without possible increased food costs. The board discussed possible solutions to help the lunch program keep a positive balance including changing to milk cartons, adding another grandparent dinner, increasing free/reduced lunch programs and buying food in bulk with other schools. The board had positive comments about the quality of the hot lunch program.

Correspondence: none

Approval of Minutes: David Rood made motion to approve the June 4th, 2013 school board minutes and the special July 3rd meeting minutes as presented. The Board approved the minutes on a 3-0 vote.

Business Manager's Report: Becky Hart reported a higher carryover than was anticipated in June. (\$11,000.00). The board discussed the completion of the sidewalk. The sidewalk account was paid for from the roof account with the remaining necessary coming from the maintenance and repair line account. Becky asked the board if they wish to close the roof/capital project account as there was little to no money left in the account? Bob Berger made motion, seconded by David Rood to close the existing roof account and transfer the funds to the local budget. The board approved the motion on a 3-0 vote. The board discussed sealing the parking lot cracks at an estimated cost of \$1,850.00.

Check Warrants: Becky Hart presented the check warrants for June 2013. David Rood made motion to accept the June check warrants totaling and the remaining FY13 bills totaling \$145,562.35 and the July check warrants totaling \$82,902.58. The board approved on a 3-0 vote.

Principal's Report:

Joyce thanked the board for allowing the Monday in June to be used as an In-Service Day. They accomplished a great deal including looking at the end of year student data including math and literacy, technology training, end of year data analysis for math, literacy, and sharing of resources as they transition to the common core and discussion regarding implementation of professional learning communities. K-2 teachers will meet twice a month in addition to staff meetings and grades 3-6 groups will meet twice a month additional to the staff meetings. Joyce reported that the teachers did a lot of curriculum mapping work because of the transition to the Common Core Standards after school was out for the summer. The teachers came in one day for additional curriculum work later in the summer that needed to be done together due to the Common Core. In past summers, the curriculum work at all schools was paid out of a grant. Joyce requested approval to pay them a stipend for the additional work. The board approved the request.

The mailing has gone home regarding the Kindergarten Orientation. The first In-Service Day was changed to August 19th so that they could begin the first day back at Franklin School. Tuesday, August 20th, will be the Supervisory Union wide In-Service at MVU with a key note speaker. The mailing has gone out to the staff with their in-service agenda. The letters to all parents will go out on Friday, August 1st.

Joyce Hakey handed out a copy of the updated handbook to the board. She reviewed the changes including the teachers updated their summary program description, assessment changes, and additions to bullying prohibition. David Rood made motion to approve the 2013-2014 handbook. The board approved the motion on a 3-0 vote.

Joyce brought the tractor sharing agreement with the Town for the board to review. Tim Magnant stated that the board has reviewed the tractor sharing agreement with the Town of Franklin for the 2013-2014 school year.

Executive Session: Bob Berger made motion to enter executive session for personnel inviting Dr. Jack McCarthy and Pierrette Bouchard at 8:07pm. The board approved the motion on a 3-0 vote. David Rood made motion to exit executive session at 8:15pm. The board approved the motion on a 3-0 vote.

Supt's Report:

Dr. McCarthy reviewed the Vermont Open Meeting Law with the board. As Tim had seen something different with the Robert's Rules. He explained that motions can not be made in executive session except for real estate. Otherwise, motions must be made outside of executive session. He reported to the board that there are several new administrators in the Supervisory Union with Dena St. Amour as co-principal in Swanton, Marcel Choquette, new principal in Highgate, Dennis Hill, new principal at MVU and Libby Bonesteel as the new Director Curriculum and Instruction for Franklin Northwest.

Dr. McCarthy included the Franklin Northwest SU board goals and mission statement in the board packet to be reviewed and approved at the Franklin Northwest Supervisory Union meeting in October 2013. Dr. McCarthy has been updating the policies and preparing them for the Franklin Northwest SU website. He would like to bring the updated policies to the Franklin Northwest Supervisory Union Board meeting to approve them as reviewed instead of the individual board meetings.

Dr. McCarthy will be out of town on August 29th and August 30th, 2013.

The next board meeting is scheduled for Tuesday, September 3 at 7pm. The Franklin Northwest SU Board meeting is scheduled for October 2, 2013 at 7pm.

The board talked more about approving the project to seal the cracks in the parking lot. Tim will come to the school and look at the parking lot with Steve Ballard. David Rood made motion to authorize the board chair to approve sealing the cracks in the parking lot up to \$1,850.00. The board approved the motion 3-0 vote.

David Rood made motion to adjourn the meeting at 8:31pm. The board approved the motion on a 3-0 vote.

Respectfully submitted,

Bob Berger, Board Clerk

by Pierrette Bouchard, School Board Secretary