

FRANKLIN SCHOOL DISTRICT

BOARD OF DIRECTORS' MEETING MINUTES

April 1, 2013 7pm

Present:

Board Members: Timothy Magnant, Chairperson, David Rood and Bob Berger.

Administration: Joyce Hakey, Principal, Becky Hart, Business Manager, Lora McAllister, Assistant Business Manager and Dr. John McCarthy, Superintendent (*arrived at 7:30pm*)

Others Present: Pierrette Bouchard, School Board Secretary, Jonathan Gates

Call to Order/Reorganization of the Board: Becky Hart called the meeting to order at 7pm. This meeting is a re-organization meeting and Becky requested nominations for the chairperson. David Rood made motion, seconded by Bob Berger to nominate Tim Magnant as the board chair. The board voted 3-0 to approve the motion. Tim Magnant appointed David Rood on the finance committee and Bob Berger as the School Board Clerk.

Citizens and Staff: Jon Gates came to the meeting to congratulate Bob Berger on his election to the board.

Correspondence: none

Approval of Minutes: Tim Magnant declared the February 2013 school board minutes approved as presented.

Business Manager's Report: Becky Hart has been reporting a small deficit over the last several months due to several unanticipated long term substitutes. They have received additional revenue from Special Education and this has brought the finances into the black with a small \$2,000.00 carryover. David Rood made motion to accept the financial report. The board approved the motion 3-0 vote.

Check Warrants: Becky Hart presented the check warrants for February and March 2013. David Rood made motion to approve the check warrants for February totaling \$116,016.82 and for March 2013 totaling \$110,175.15. The board approved the motion 3-0 vote.

Check signing: Becky Hart explained that historically a board member has signed any checks over \$5,000 along with the treasurer. Other school districts usually have a co-signer within the same office such as the Assistant Treasurer signs the checks and not typically a school board member. The board could continue this practice or they could authorize the assistant treasurer of the Franklin School District to sign any checks over \$5,000 along with the treasurer. Bob Berger made motion to approve the assistant treasurer sign the checks over \$5,000 with the treasurer. The board approved the motion 3-0 vote.

Contracts: Dr. McCarthy presented the 2013-2014 professional contracts for the school board's approval. He explained that these contracts are all returning professionals and the contracts are in line with the Professional Master Agreement salary scale. Bob Berger made motion, seconded by David Rood to

approve the professional contracts for the 2013-2014 school year. The board approved the motion on a 3-0 vote.

Principal's Report:

School Happenings: Joyce Hakey reported that the Senior Dinner went very well, it is a whole school effort guided by Nancy Wilson's vision. She would like to thank Nancy Wilson, the staff, students and parents who helped. She thanked the PTO for their funding support. The Spirit Week was held on the same week as the Senior Dinner. The third grade won the highest participation. Parent Conferences went very well with over 99 percent of the parents participating. There is a full day of in-service coming up in April to continue data analysis and action planning. Joyce Hakey reported that they have a day to make up from October and one day in March. They will plan to make one day up on Memorial Day to participate in the day's activities. However, if they make up the additional student day, it would mean bringing students back for their last day of school on a Monday in June. She would like to propose that they bring only the professional staff back for an additional in-service day instead of a student day. They would have two professional days and the school professional staff could really benefit with the additional in-service day. Sixth grade graduation has been scheduled for June 11th. The board approved an additional in-service day in June instead of bringing back students on Monday and said that the last day will be a half day dismissal.

2013-2014 calendar: Joyce Hakey handed out the 2013-2014 calendar. There are no big changes on this calendar other than one day for October break and Parent/Teacher conferences a week later in November. Bob Berger made motion to approve the 2013-2014 calendar as presented. The board approved the motion 3-0 vote.

Building Use: There are several girls from Franklin that play on the AAU team and they have requested to use the gym. They have already completed a building use form and provided a certificate of insurance. Because the team is not made up of girls exclusively from Franklin, she requested approval from the board to allow them to use the gym for a fee of \$10.00 for each use.

NECAP Scores: Joyce Hakey showed the school board examples of NECAP questions. Franklin has scored 80% proficient/proficient with distinction in reading, FNWSU scored 60% and the State scored 73% , Franklin scored 79% in math proficient/proficient with distinction, Franklin Northwest scored 50% and the State scored 65%. In Writing, Franklin scored 61% proficient/proficient with distinction, Franklin Northwest scored 37% and the State scored 51%. Writing is only assessed statewide in 5th grade. Franklin scored 72% in Science proficient/proficient with distinction, Franklin Northwest scored 31% and the state scored 53%. (This was in grade 4 only). She handed out the School Report Information to the board.

She handed out the school report information booklet for the board to review. David Rood made motion to enter executive session for personnel at 8:20pm inviting Pierrette Bouchard during executive session. The board approved the motion on a 3-0 vote. David Rood made motion to exit executive session at 8:45pm. The board approved the motion 3-0 vote.

Joyce Hakey also mentioned she and Steve Ballard have been working with John Ho from Efficiency Vermont regarding the school's electrical use. He has been looking at the school and would like to come to May or June meeting to talk about the school's electricity use and possible savings.

Supt's Report:

The Legislative Report is in the board packet.

Policy: Dr. McCarthy recommended that the board adopt the Prevention of Harassment of Students Policy. David Rood made motion, seconded by Bob Berger to approve adoption of the Prevention of the Harassment of Students. The board approved the motion on a 3-0 vote.

Vision Calendar: Dr. McCarthy introduced the Vision Calendar that is currently being reviewed and considered by some supervisory unions. It is based on seven weeks of school, then two weeks off, then another seven weeks with two more weeks off. School would start earlier in August and end later in June. It is supposed to prevent students from academic regression from having a longer summer off. Also, if a child is having issues in a subject area, they could provide tutoring/additional help during the two week break to help the student from falling behind. There were some discussion with some pros and cons to the new calendar.

Dr. McCarthy went over four things for new board members to remember as they serve on the board. It is important that a board member recuses him/herself if there is a conflict of interest. Executive session is usually used to discuss personnel, legal, student or contractual matters that need to remain confidential. A board member must be confidential. There is a chain of commands so if a board member receives a complaint from a parent or receives a special request from a parent, the board member should refer the parent to the teacher, then the principal and then if not satisfied, they should be sent to the Superintendent. If at this time the issue has not been resolved, then it can be brought to the full board's attention. Board members can not act alone.

The next board meeting is scheduled for Tuesday, May 7th at 7pm.

David Rood made motion to adjourn the meeting at 9:05pm. The board approved the motion on a 3-0 vote.

Respectfully submitted,

Bob Berger, Board Clerk

by Pierrette Bouchard, School Board Secretary

