

FRANKLIN SCHOOL DISTRICT DRAFT

BOARD OF DIRECTORS' MEETING MINUTES

July 22, 2014 6:30pm

Present:

Board Members: Timothy Magnant, Bob Berger. David Rood was absent from the meeting.

Administration: Joyce Hakey, Principal, Winton Goodrich, Superintendent.

Others Present: Pierrette Bouchard, School Board Secretary.

Call to Order: Tim Magnant called the meeting to order at 6:34pm.

Citizens and Staff: None

Correspondence: None

Approval of Minutes: Bob Berger made moved to approve the June 3rd and June 24th minutes as presented. The board approved the motion on a 2-0 vote.

Business Manager's Report: Winton Goodrich handed out the financial report that reflected a better than anticipated carryover due to health insurance reimbursement and Idea B revenues to offset speech expenses.

Check Warrants: Bob Berger moved to approve the June 2014 check warrants contingent upon the bills being reviewed. The board directed additional finance committee assignments that include the following: David Rood as the primary, Bob Berger secondary, and Tim Magnant as the third reviewer. The board approved on a 2-0 vote.

The Franklin District was quoted a .99 interest rate for a tax anticipation note. Bob Berger moved to approve a line of credit and directed the School Treasurer to borrow money in anticipation of taxes. The Board also directed the business office in the future to jointly post bank bids to obtain the lowest interest rate. The board approved the motion on a 2-0 vote.

Principal's Report:

Joyce Hakey reported that Roger Wright completed the excavating work and that the tile was working well. Tim Magnant told the board that he would like to maintain the trees on the border of his land, adjacent to the excavation project.

Joyce Hakey reported that good progress on summer maintenance has been made, the cleaning jets on the septic system worked fine. The dimmable lights have been delivered and qualify for an increased incentive. She thanked the board for allowing the two snow days for in-service day as they took full advantage of the professional time with jam packed daily agendas. Teachers developed an action plan prepared for SBAC testing and reviewing the first year of professional learning communities. Brie Trainer and Joyce will attend a PLC training on August 11th and 12th. Joyce commended Elsa Rood and Connie Ashton on their one to one tutoring. The bookmobile came for the first year of summer academy.

The mailing is going out for the start of school. Kindergarten orientation will take place on August 22. The in-service schedule is August 18th, 19th, and 20th, with new teacher orientation taking place on August 15th. The new first grade teacher attended all four in-service days and participated in math training as well. She is also enrolled in a two week writing course this summer. The Back to School Night is scheduled for September 11th.

Joyce explained that the staff has made some small changes on the Parent/Student handbook. Bob Berger moved to approve the student handbook barring any major edit suggestions by board members. The board approved the motion on a 2-0 vote.

Joyce explained that Central Office will use a centralized electronic call system to contact parents and staff for school cancellations this year. She feels it would be a good back up for Franklin Central School to have the Alert Solutions system. It would be used only for emergencies. The annual cost is \$1.49 per student. Bob Berger moved to approve the purchase of Alert Solutions for the purpose of emergency communications only. The Board approved on a 2-0 vote.

Joyce explained that it will become increasingly challenging to make AYP (adequate yearly progress) assessment standards as the bar is set at 100% this year. The new SBAC online assessment will make reaching AYP increasingly difficult.

Superintendent's Report:

Winton stated that they had a successful leadership team work session with 21 administrators for three days. They worked with a consultant who directed the admin staff to identify 23 primary functions the Superintendent is responsible for. Each administrator was asked to identify six areas of strength and two areas for growth. The HR and financial software contract was signed tonight and anticipate the first training for August 14th. Winton spent a week at St. Michael's college acquiring additional superintendent skills.

Winton asked each board member to identify five key opinion leaders in town for the strategic planning committee. The board suggested people who could potentially be involved in a strategic planning committee.

The next supervisory union board meeting will be held on September 3rd at 6pm in Highgate. The new law requiring centralization of Special Education services will be one of the agenda items. The first SU Carousel Board Meeting will be held on October 1st at 6pm at MVU.

All new teachers and staff will take a SU bus tour on August 15th at the end of the new teacher orientation.

CO staff is researching a possible transition to the Vermont School Boards Insurance Trust multi-line insurance for next year.

Winton explained the new law that the Superintendent hires all non-licensed staff and the Board remains responsible for employing all licensed professionals and administrators.

Paperless Board Operations: Winton recommended streamlining board operations by implementing a paperless board meeting system. School districts will save on the cost of paper, postage and staff time

preparing and distributing board packets. It will be more transparent for the community. School board members and administrators will also have keyword search ability of prior board actions, agendas, and policies. He has asked office staff to complete a cost/estimate analysis of the current system and potential paperless board operations. He recommended that the board go to the Board Docs website and view a five minute video clip to learn more about that particular paperless board system.

Winton will project each board agenda and documents on an LCD screen at each meeting for the board and public to follow along with. An "Agenda Revision" component will be included on all board agendas. The board chair will ask the board for agenda additions or deletions at the beginning of each meeting.

The Vermont Open Meeting Law was changed by the 2014 legislature. Boards have to turn around board minutes within 5 business days for posting on school web sites. The board established a consistent board meeting schedule to the third Tuesday of each month at 6:30pm.

Winton explained that the other boards were interested in some facet of the DMC audit and would like complete our own due diligence analysis this year. If we decide to pursue the DMC audit in the future, the board will need to budget accordingly.

Future agenda items: The SU will consider hosting monthly Legislative Breakfasts in 2015.

Executive Session and Adjournment

Bob Berger moved to enter executive session at 8:20 and invited Pierrette Bouchard and Winton Goodrich for negotiations to participate. The board approved the motion 2-0 vote.

Bob Berger made moved to exit executive session at 8:35pm. The board approved the motion on a 2-0 vote. Bob Berger moved to authorize a leave of absence for Dawn Fournier through Dec. 31st and the Board retains the right to reconsider an extension of leave in January 2015. The Board approved the motion on a 2-0 vote.

Tim Magnant declared the meeting adjourned at 8:36pm. The Board approved the motion on a 2-0 vote.

Respectfully submitted,

Bob Berger, Board Clerk

by Pierrette Bouchard, School Board Secretary

